

Direct Deposit Change Request

TO:

FROM:

(Name)

(Mailing Address)

(City, State, Zip)

(Social Security Number)

RE: **Change of Direct Deposit Routing**

Please discontinue sending my automatic direct deposit to account # _____
(Checking)

and/or # _____ with _____
(Savings) (Financial Institution)

Please begin sending the same deposit to Select Bank. Select Bank's routing information is:

Select Bank
211 Gristmill Drive
Forest, VA 24551
Transit/ABA #051409456

Deposit Instructions:

Deposit entire amount to account # _____

Deposit \$ _____ to account # _____

and the remainder to account # _____

I authorize:

- Above listed entity to initiate deposit of my funds to my Select Bank checking or savings account.
- Select Bank to credit entries to my account(s)
- This authorization to remain in effect until I send written notice of change or cancellation.

Signature _____

Date _____

PLEASE NOTE

- If you are transferring your account from another financial institution, it is recommended that you maintain accounts at both financial institutions until your direct deposit transfer is complete.
- If you would like information regarding when your direct deposit transfer will become effective, contact the organization that generates your direct deposit.
- The organization may require you to complete additional forms in order to process your transfer.