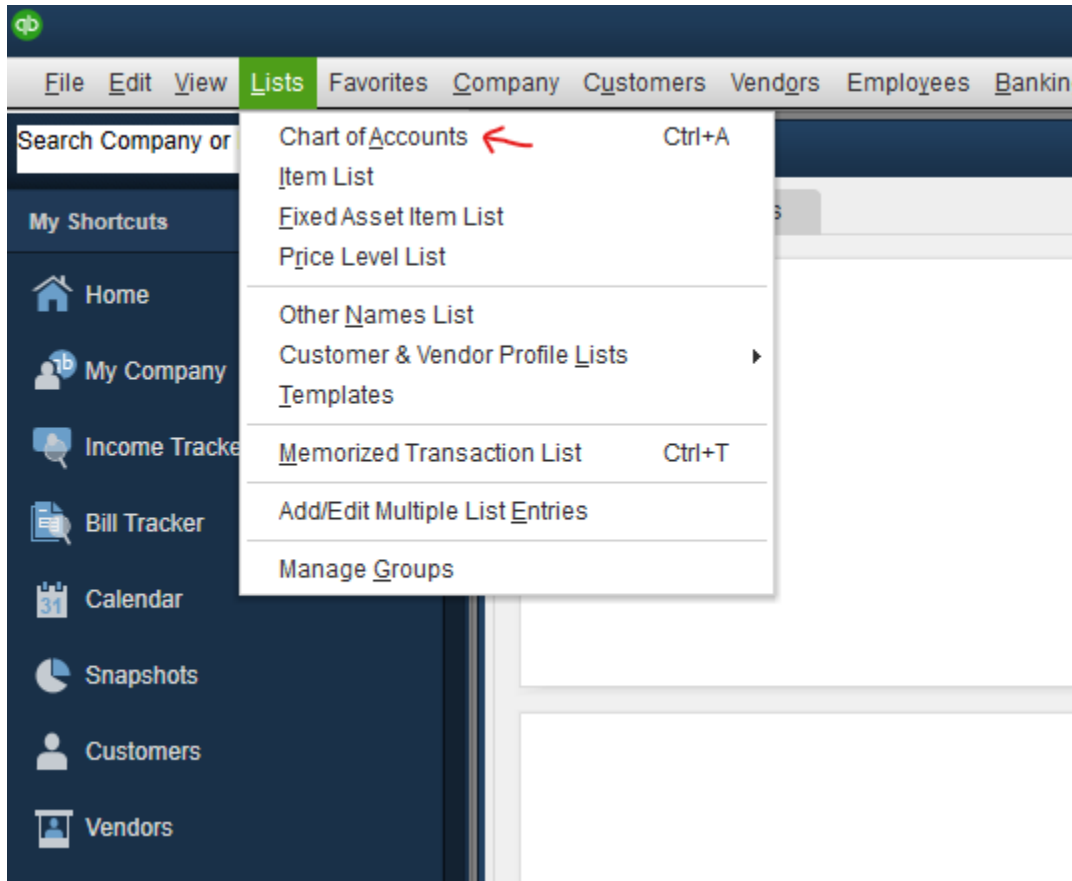
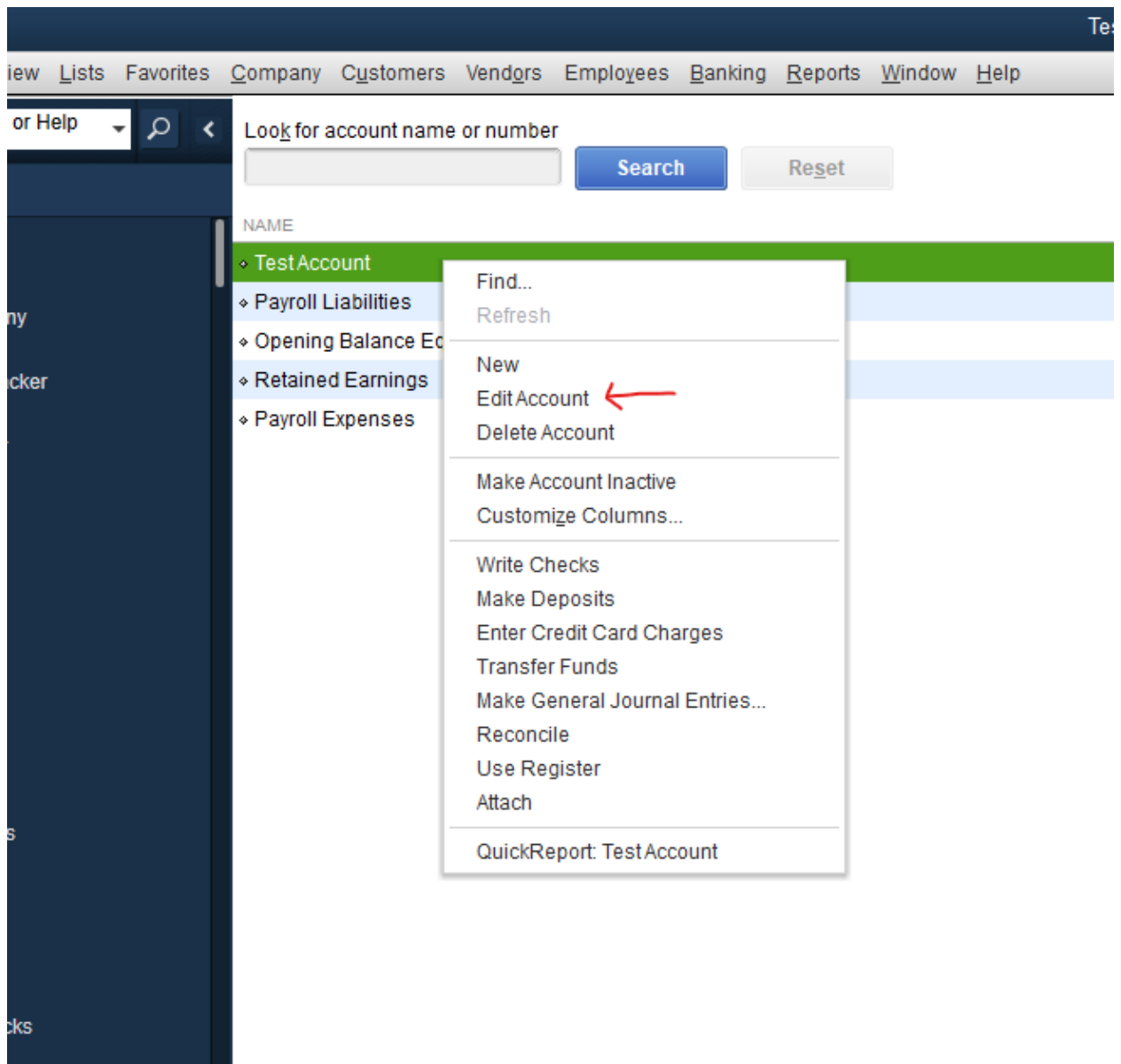


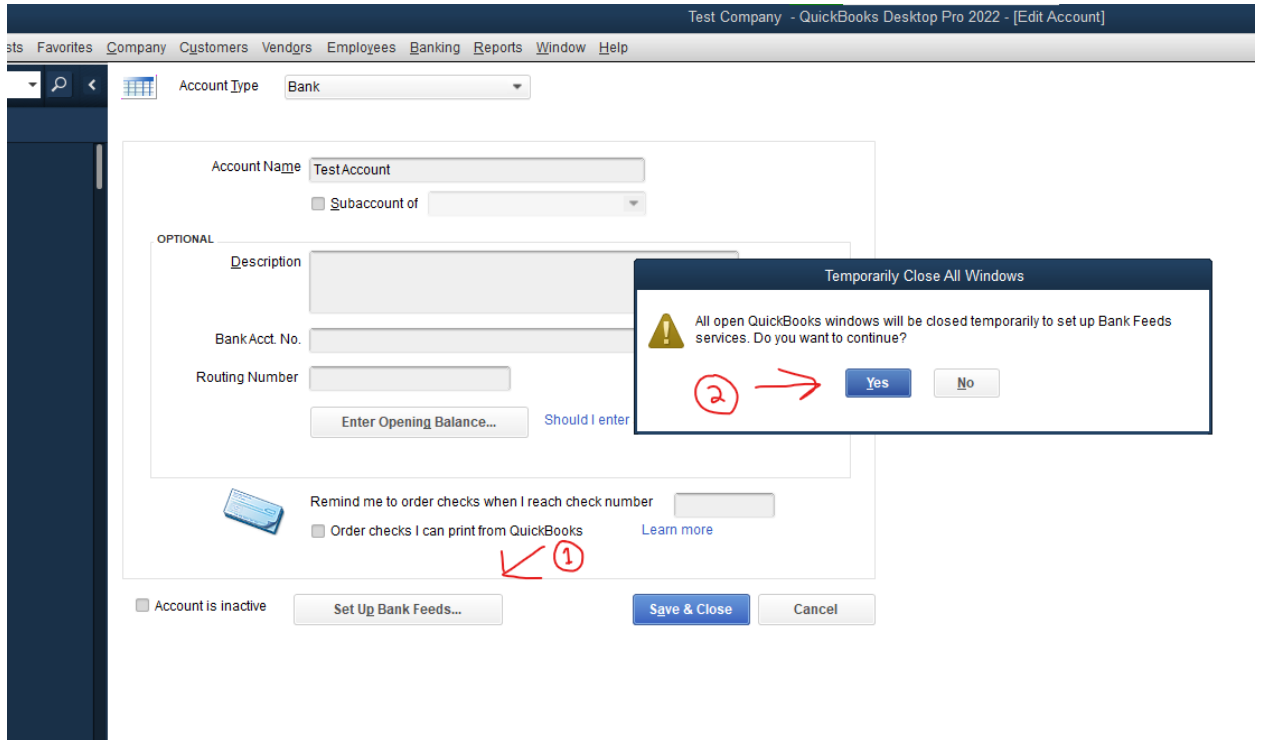
Connecting a Bank Account



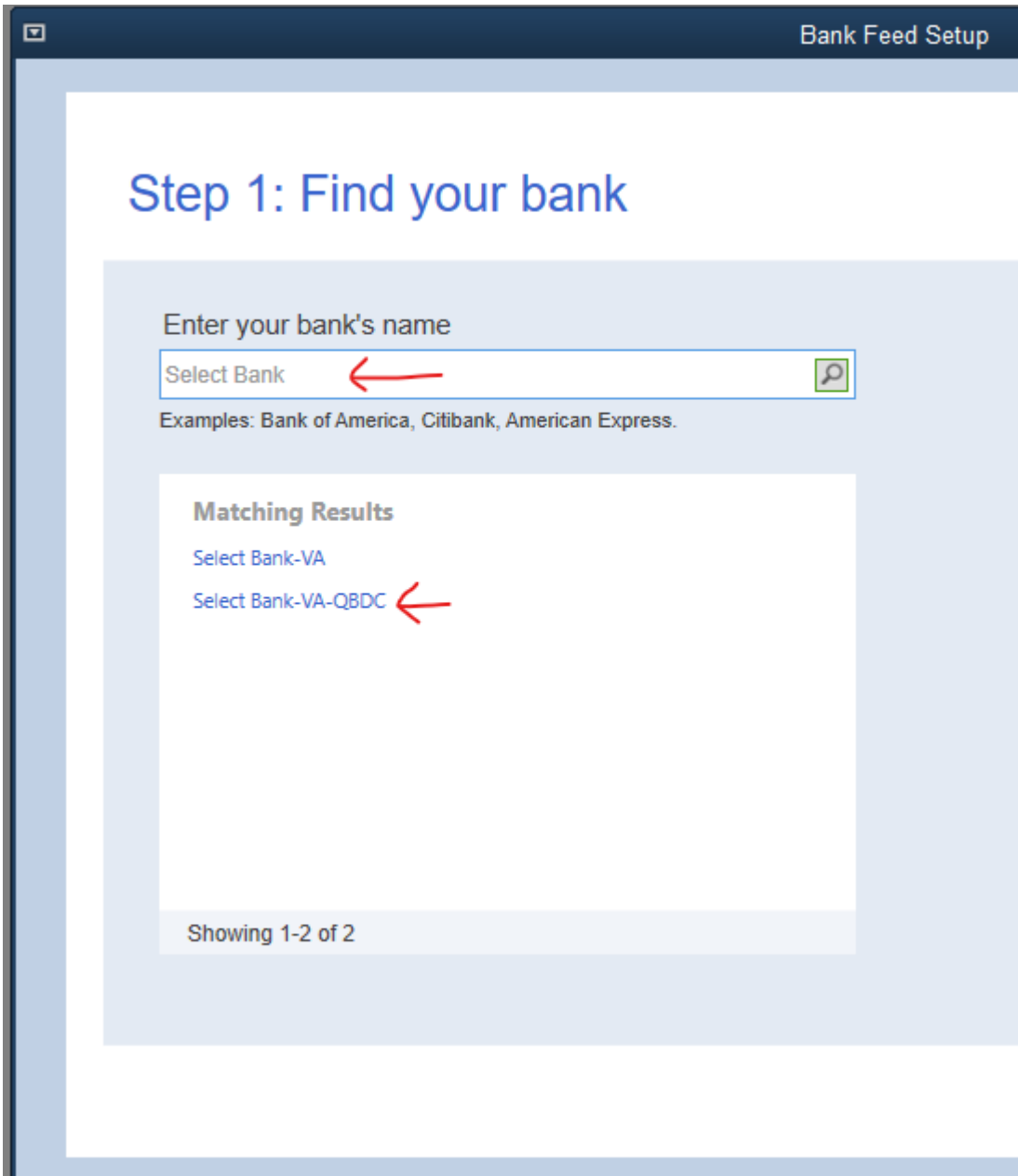
Choose **Lists** menu > **Chart of Accounts**.



Right-click on an account you would like to activate and choose **Edit Account**.



- (1) Select **Set Up Bank Feeds** on the bottom of the popup screen.
- (2) Select **Yes** in the dialog box that will appear.



Enter 'Select Bank' in the search field and select **Select Bank-VA-QBDC**. (QBDC stands for 'QuickBooks Direct Connect'.)

Bank Feed Setup

Enroll in Direct Connect

Your bank's Direct Connect service connects your bank accounts to QuickBooks

1 FIND 2 CONNECT 3 LINK 4 DONE

You're just a few steps away from getting your bank transactions into QuickBooks.

Service provided by
<https://www.myselectbank.com>
434-455-1700

But first, take a minute to make sure you're enrolled in Select Bank-VA-QBDC's Direct Connect service.*

Ready to enroll? Think you might have enrolled already?
Call Select Bank-VA-QBDC at 434-455-1700, or visit their [enrollment site](#).

Enrolled and ready to connect?
Click continue to log in and connect to your accounts.

*You may be charged a fee for this service.

[How does QuickBooks protect my financial information?](#)

Back Continue

Select **Continue**.

Bank Feed Setup

Step 2: Connect Select Bank-VA-QBDC to QuickBooks
No fees apply.

FIND CONNECT LINK DONE

QuickBooks

Service provided by
<https://www.myselectbank.com>
434-455-1700

You need special credentials from Select Bank-VA-QBDC to sign in here. Click here to [enroll](#)

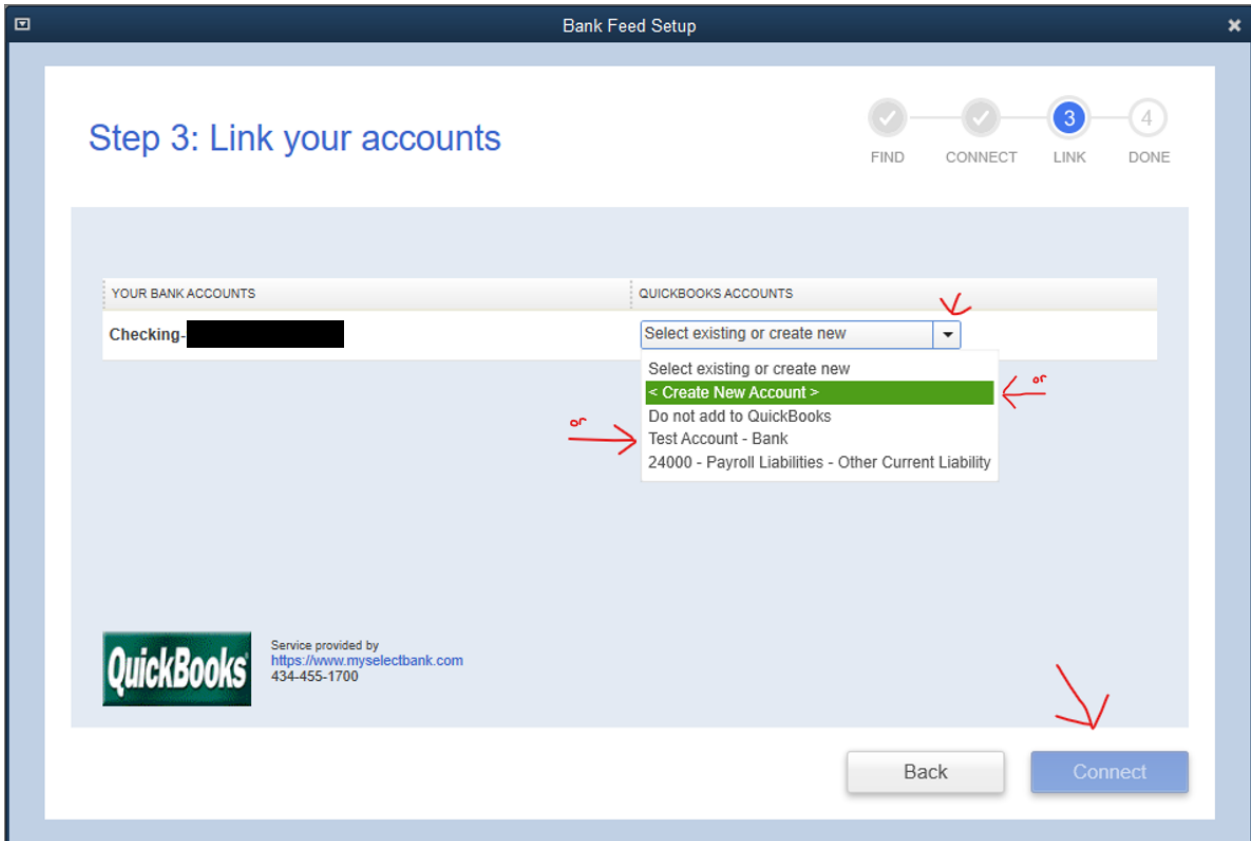
Username For your account

Password For your account

Back Connect

[How does QuickBooks protect my financial information?](#)

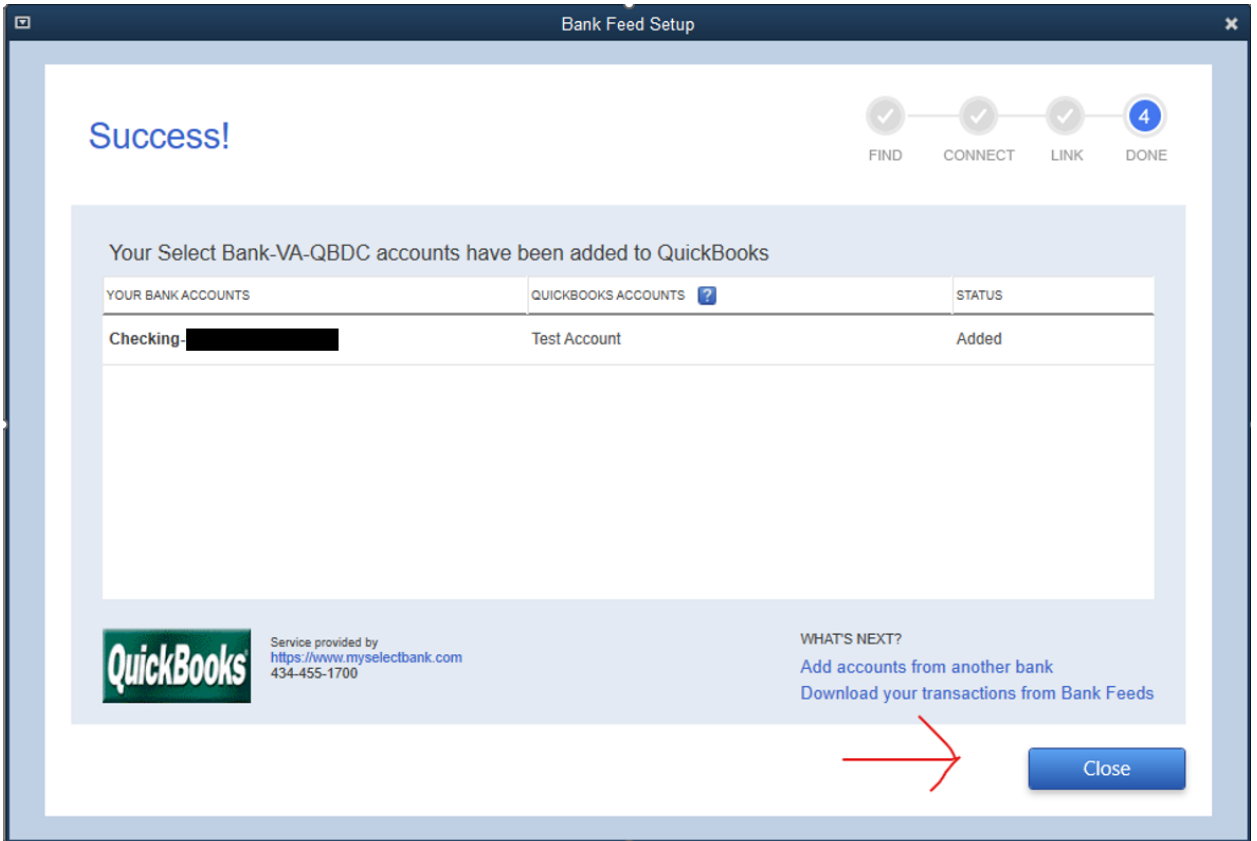
Enter your Select Bank online banking credentials. Contact your branch if your login information does not work. Select **Connect**.



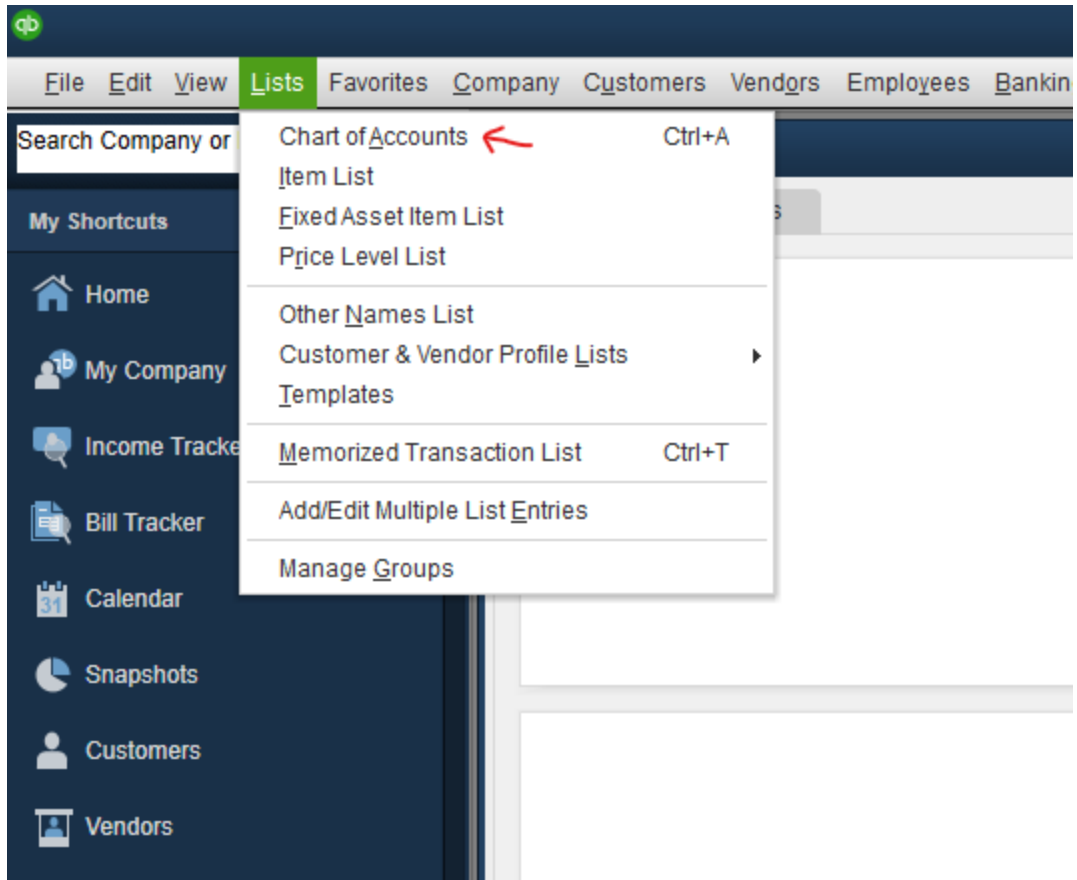
You will see your Select Bank accounts that are not yet connected to QuickBooks displayed. * Using the drop-down menu next to the listed bank account(s), select the QuickBooks account with which you wish to link it. If necessary choose **< Create New Account >**. ** When finished, select **Connect**.

*If you don't see your desired account it is likely already connected to QuickBooks.

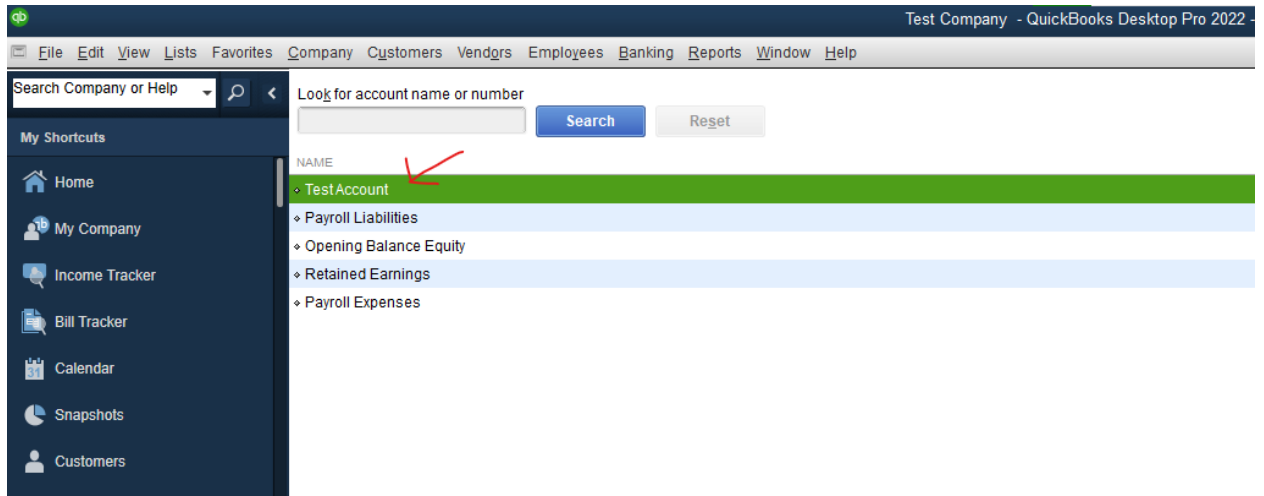
**See 'Creating New Account in QuickBooks' Instructions



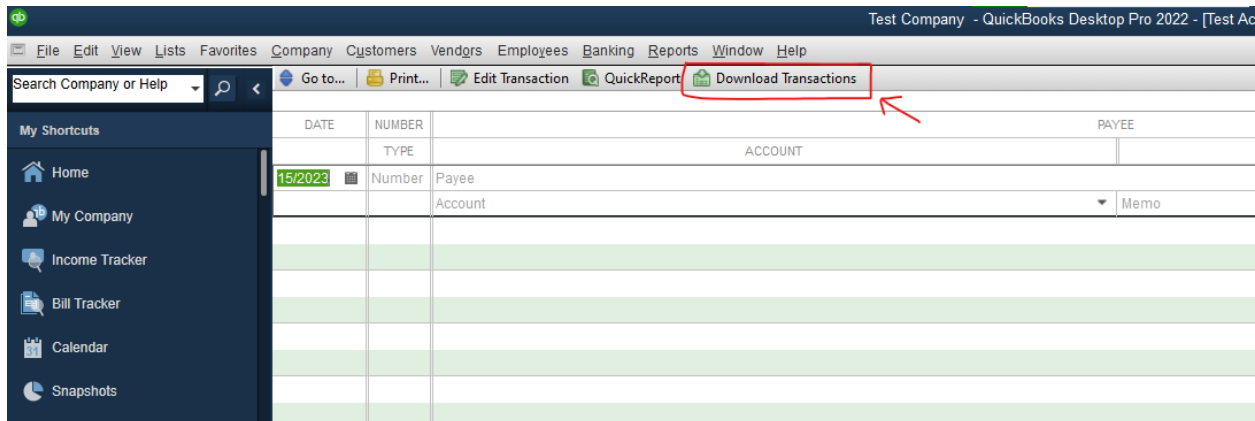
View the confirmation screen and select **Close**.



Choose **Lists** menu > **Chart of Accounts**.



Select the desired account by double-clicking.





Select **Download Transactions**.

Test Company - QuickBooks

File Edit View Lists Favorites Company Customers Vendors Employees Banking Reports Window Help

or Help Finish later Rules

Bank and Credit cards | Select Bank-VA-QBDC

Test Account  

Account ending in *** [redacted] \$0.00

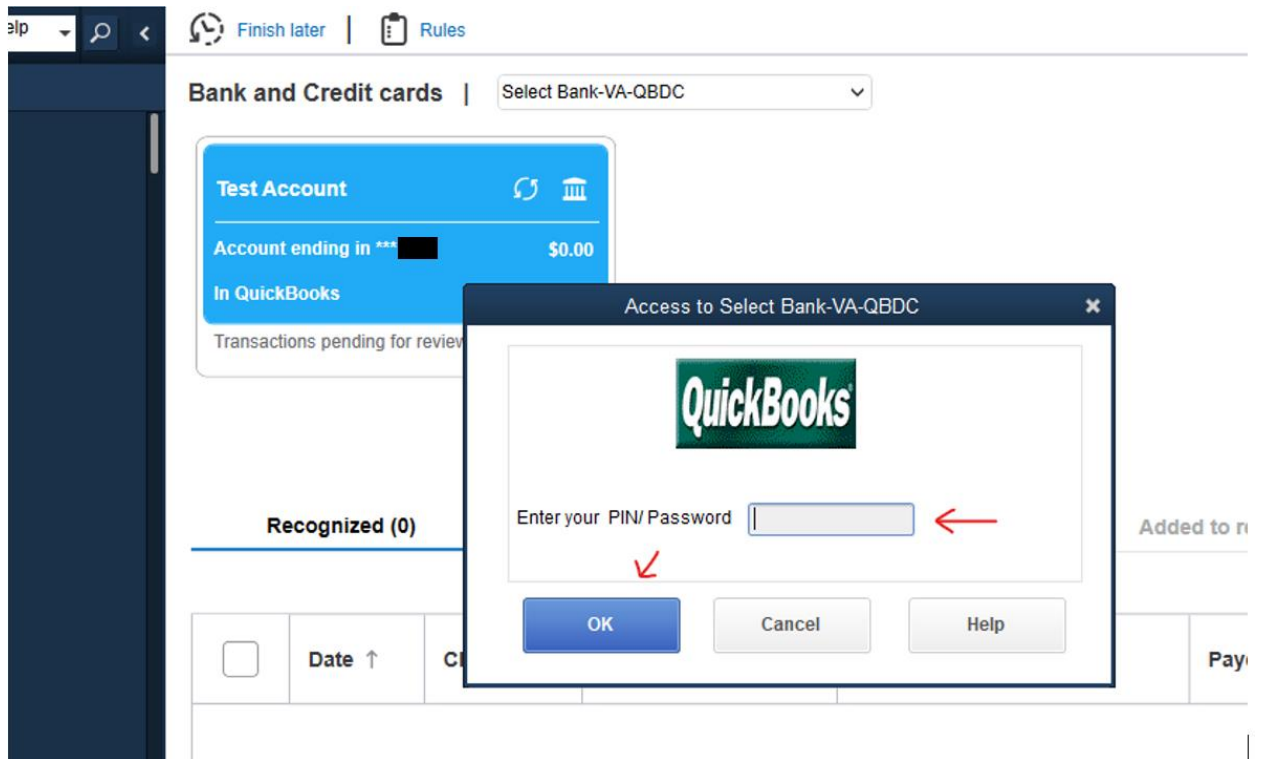
In QuickBooks \$0.00

Transactions pending for review **0**

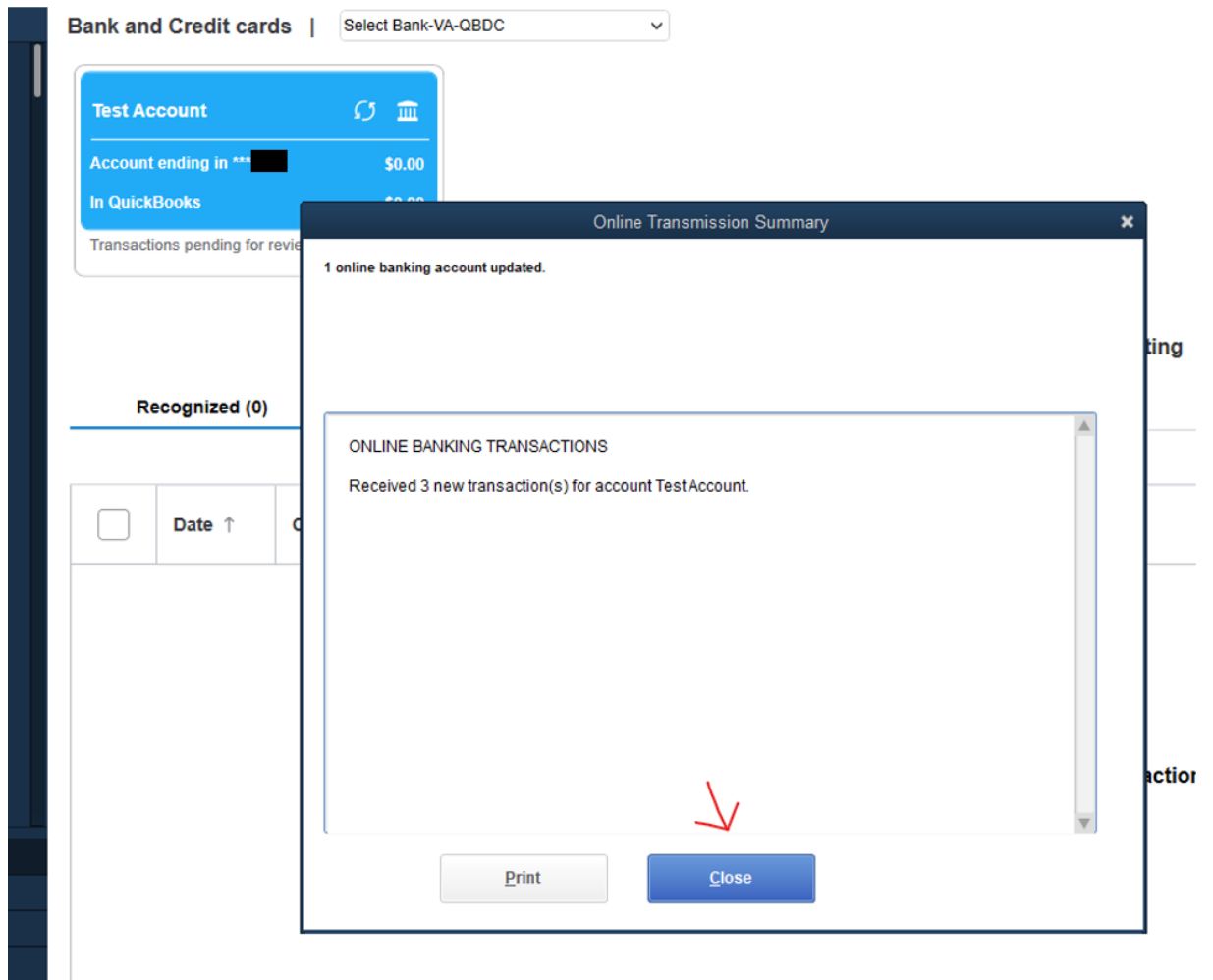
Recognized (0) Partially-recognized (0) Unrecognized (0) Add

<input type="checkbox"/>	Date ↑	Check no ⇅	Match status ⇅	Downloaded as ⇅
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In the blue box with the account's information, select the **Refresh Icon** next to the icon of the building.



Enter your Select Bank password to confirm the download of the transactions. Select **OK**.



After reviewing summary window, select **Close**.